

Your Company LLC

EIN 12-3456789 · Collects sales tax
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CREDIT NOTE

No. NC-1

Issue date: October 8, 2026

CUSTOMER

Northwind Distributors, Inc.

EIN 95-1357246
4500 Market Street · Houston, TX 77002

#	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TAX	TOTAL
1	Letter-size copy paper, 20 lb (returned)	4	Unit	\$7.50	Sales tax 8.25%	\$30.00

In words: THIRTY-TWO US DOLLARS AND FORTY-EIGHT CENTS

Subtotal	\$30.00
Sales tax 8.25%	\$2.48

REASON

Concept Partial return of goods or partial non-acceptance of the service

Description of the reason: Return of 4 reams of paper that arrived damaged.

Total	\$32.48
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Prepared by

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